

REGULAR MEETING

November 16th, 2022

Honorable County Commissioner, Pct. 1 Joe Cruz	Honorable County Commissioner Pct. 2 Raul Gomez
Honorable County Commissioner, Pct. 3 Commissioner Jesse Gonzales,	Honorable County Commissioner, Pct. 4 Melendrez, Pct. 4



Notice is hereby Given Pursuant to the requirement of Section 551.001 ET EQ., Texas Government Code that the Commissioner Court of Zavala County will meet in a Regular Session, Wednesday, October November 16th, 2022 at 10:00 A.M. at the Commissioners' Courtroom Zavala County Courthouse located at 200 E. Uvalde Street, Crystal City, Texas.

THE COURT MET AT 10:00 A.M.

PRESENT:

Honorable County Commissioner Joe Cruz Pct. 1
 Honorable County Commissioner Raul Gomez Pct. 2
 Honorable County Commissioner Jesse Gonzales Pct. 3
 Honorable County Commissioner Florencio "Flo" Melendrez Pct. 4

ABSENT:

Honorable County Judge Joe Luna

OTHERS PRESENT:

Michelle B. Urrabazo, County Clerk; Carlos Pereda, County Auditor and Anselma Rocha

1. ESTABLISH QUORUM:

The County Clerk Michelle B. Urrabazo called roll. A legal quorum was established with four County Commissioners present. (Pct.1, 2, 3 & 4)

2. WELCOME THE PUBLIC:

Commissioner Gonzales presiding over the meeting welcomes everyone present.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

3. CONSIDER APPROVING BILLS AND REQUISITIONS:

Motion made by Commissioner Cruz Second by Commissioner Melendrez to approve the bills and requisitions for Leslie Dominguez to attend Texas plant protection conference; Maria Bustamante and Michelle B. Urrabazo travel reimbursement; Commissioner Cruz, Commissioner Melendrez, Commissioner Gonzales to attend the continuing education conference; JP Bermea to attend required mobile access training and Mike Amoles to attend mandatory meeting. Motion carries. 4/0

4. CONSIDER FOR APPROVAL DEPARTMENTAL REPORTS:

- A. Justice of the Peace Paula Mae De Leon, Pct. 1 did not submit her October monthly report.
- B. Justice of the Peace, Rosie Briseno, Pct. 2 submitted her October monthly report for total collections \$516.60.
- C. Justice of the Peace, Lupe G. Valerio submitted her October monthly report for total collections \$4,111.29.
- D. Justice of the Peace, Susie Bermea did not submit her October monthly report.
- E. District Clerk, Rachel Ramirez did not submit her October monthly report.
- F. Constable Jose Flores, Pct. 2 submitted his October monthly report. He patrolled residential areas within precinct 2; patrolled school zone traffic a.m. and p.m.; conducted traffic stops issued verbal warnings (pending ticket

APPROVED BY C.C.
 This 14th day of Dec. 22, 2022
 At 11:45 o'clock, A.M.
 MICHELLE B. URRABAZO
 County Clerk, Zavala County, Texas

Honorable County
Commissioner Jesse Gonzales,
Pct. 3

Honorable County
Commissioner Florencio "Flo"
Melendrez, Pct. 4

Honorable County
Commissioner Pct. 2
Raul Gomez

Honorable County
Commissioner, Pct. 1
Joe Cruz



Honorable County Judge Joe Luna

books; served an eviction notice; attended mock school shooting drill; assisted school police with traffic on a senior parade and made myself available to assist local law enforcement agencies.

G. Constable Luis Hinojosa, Pct. 3 did not submit his October monthly report.

H. Tax Assessor Collector, Florinda Perez submitted her October for the voter registration and Texas Motor vehicle.

I. Sheriff Busevio Salinas submitted his October monthly report for Operation Lone Star total \$601,850.15; OPSG 2021 balance \$139,825.83; LBSF 2023 balance \$34,000.00; Citations 281; Jail monthly billing; arrest 76; offense/incident reports 115; recovered unidentified bodies 1; recovered stolen vehicles and 158 undocumented persons turned over to Border Patrol.

J. Technology update, William Bittick submitted his November monthly report for all activity done for the county.

K. County Clerk, Michelle B. Urrabazo submitted her November monthly report for total collections 9,770.50.

Motion made by Commissioner Gomez Second by Commissioner Cruz to approve departmental reports submitted by each department.

Motion carries. 4/0 vote

5. CONSIDER FOR APPROVAL CHANGE ORDERS FOR JUSTICE OF THE PEACE, PRECINCT 3 PARKING LOT REPAIRS:

Motion made by Commissioner Cruz Second by Commissioner Melendrez to approve the change order for Justice of the Peace, Precinct 3 parking lots for J&J Excavating & Materials in the amount of \$22,740.00 Commissioner Gomez abstained

Motion carries 3/0 vote

6. CONSIDER FOR APPROVAL ENTERING IN CONTRACT FOR IT ADMINISTRATION SERVICE FOR THE 293RD DISTRICT COURT:

Motion made by Commissioner Gomez Second by Commissioner Cruz to TABLE this agenda item.

Motion carries. 4/0 vote

7. CONSIDER FOR APPROVAL A BUDGET AMENDMENT FOR UTILITY DEPARTMENT:

No action taken for this agenda item.

8. CONSIDER FOR APPROVAL EXTENDING CONTRACT WITH PATILLO BROWN AND ASSOCIATES FOR 2022-2023 AUDIT:

Commissioner Gonzales stated that Mr. Pereda recommends to stay with the same auditors and to extend the contract with Patillo Brown and Associates.

Motion made by Commissioner Gomez Second by Commissioner Melendrez to approve extending contract with Patillo Brown and Associates for 2022-2023 audit per Mr. Pereda's recommendation.

Motion carries. 4/0 vote

9. CONSIDER FOR APPROVAL AWARDDING BIDS FOR CONSTRUCTION OF RESTROOMS AT POPEYE LAKE PARK:

No action taken for this agenda item.

If during the course of meeting, discussing of any item on this Agenda be held to a closed meeting, the Court will conduct a closed meeting in accordance with the Texas Open Meeting Act, Government Code, Chapter 551, Subchapter D and E, including consultation with counsel under section 551.071 and certain personnel matter under section 551.074. Before any closed meeting convened, the presiding officer will publicly identify the Section or Sections of the Act authorizing the closed meeting. All final votes, action, or decisions to be taken in open meeting.

There being no further business before the Court, Commissioner Gonzales adjourned the Regular Commissioners Court for November 16th, 2022 at 10:16 A.M.

14. ADJOURN

No items requested at this time.

(No action or discussion may occur during this agenda item)

13. COMMISSIONER REQUEST FOR FUTURE AGENDA ITEMS:

Motion made by Commissioner Gomez Second by Commissioner Melendrez to approve the hiring of a caterer Mr. Medina for the in-service on December 23, 2022 in the amount of \$1,510.00. Motion carries. 4/0 vote

Commissioner Gonzales stated Bethany requested 3 quotes for the catering of in-service. He said only one quote was submitted by Mr. Medina in the amount of \$1,510.00.

12. CONSIDER APPROVING THE HIRING OF A CATERER FOR THE COUNTY OF ZAVALA IN-SERVICE DAY ON DECEMBER 23, 2022:

Commissioner Gonzales stated Mr. Pereda had advised for Sheriff Salinas to resubmit a proposal. Sheriff Salinas submitted the proposal for \$21,292.76 and the additional space that needed to be included 5,323.20. Motion made by Commissioner Cruz Second by Commissioner Melendrez to approve to resurface the Zavala County Jail from MC Builders, LLC proposal amount \$21,292.76 and \$5,323.20. Motion carries. 4/0 vote

FLOOR:

11. CONSIDER FOR APPROVING TO RESURFACE THE ZAVALA COUNTY JAIL

Commissioner Gonzales stated the bid advertisement was not advertised the days required and was a few days short. Commissioner Gonzales recommends not to open the bid received and readvertise. Motion made by Commissioner Cruz Second by Commissioner Gomez to reject the bid and readvertise. Motion carries. 4/0 vote

10. CONSIDER FOR APPROVAL AWARDDING BIDS FOR CONSTRUCTION OF RESTROOMS AT POPEYE LAKE PARK:

Honorable County Judge Joe Luna		Honorable County Commissioner Pct. 2	Raul Gomez
Honorable County Commissioner Jesse Gonzales, Pct. 3		Honorable County Commissioner, Pct. 1	Joe Cruz
Honorable County Commissioner Florencio "Flo" Melendrez, Pct. 4			




Michelle B. Urrabazo, County Clerk

Attest:

Hon. Joe Luna, County Judge

Duly approved by vote of the Zavala County Commissioner's Court sitting in session in the county seat of Zavala County, Texas, on this _____ day of _____, 2022.
PASSED AND APPROVED on this _____ day of _____, 2022.

Honorable County Commissioner Jesse Gonzales, Pct. 3		Honorable County Commissioner, Pct. 1 Joe Cruz
Honorable County Commissioner Florencio "Flo" Melendrez, Pct. 4		Honorable County Commissioner Pct. 2 Raul Gomez
Honorable County Judge Joe Luna		