

Honorable County
Joe Cruz
Commissioner, Pct. 1



Honorable County
Commissioner Jesse Gonzales,
Pct. 3

Honorable County
Raul Gomez
Commissioner Pct. 2

Honorable County
Commissioner Florencio "Flo"
Melendrez, Pct. 4

Honorable County Judge Joe Luna

REGULAR MEETING

December 28th, 2022

Notice is hereby Given Pursuant to the requirement of Section 551.001 ET EQ., Texas Government Code that the Commissioner Court of Zavala County will meet in a Special Session, Wednesday, December 28th, 2022 at 10:00 A.M. at the Commissioners' Courtroom Zavala County Courthouse located at 200 E. Uvalde Street, Crystal City, Texas.

THE COURT MET AT 10:00 A.M.

PRESENT:

Honorable County Judge Joe Luna
Honorable County Commissioner Joe Cruz Pct. 1
Honorable County Commissioner Raul Gomez Pct. 2
Honorable County Commissioner Jesse Gonzales Pct. 3
Honorable County Commissioner Florencio "Flo" Melendrez Pct. 4

APPROVED BY C.C.
This 28th day of Jan, 2023
At 11:30 o'clock, AM
MICHELLE B. URRABAZO
County Clerk, Zavala County, Texas
By Michelle B. Urrabazo

OTHERS PRESENT:

Michelle B. Urrabazo, County Clerk; Carlos Pereda, County Auditor; Elizabeth Tovar, County Treasurer; Victoria Contreras; Arturo Guajardo; Yolanda Lavenant; Alex Silva and Mr. Serna, District Attorney

1. ESTABLISH QUORUM:

The County Clerk Michelle B. Urrabazo called roll. A legal quorum was established with the County Judge and four County Commissioners present. (Pct.1, 2, 3 & 4)

2. WELCOME THE PUBLIC:

Judge Luna presiding over the meeting welcomes everyone present.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

3. CONSIDER APPROVING BILLS AND REQUISITIONS:

Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve bills and requisitions for Michelle B. Urrabazo to attend County and District Clerk annual conference; Cynthia Martinez-Rivera to attend Seminar for Newly elected County Judge and Andrea Loera 7 days without pay.

Motion carries. 5/0 vote

Motion made by Commissioner Gomez Second by Commissioner Cruz to approve the Luna Building. Judge Luna abstained

Motion carries. 4/0 vote

4. CONSIDER FOR APPROVAL OF DEPARTMENTAL REPORTS:

A. Justice of the Peace Paula M. De Leon, Pct.1 did not submit her monthly report.

B. Justice of the Peace Rosie E. Briseno, Pct. 2 submitted her November monthly report total collections \$1,226.00.

C. Justice of the Peace Lupe G. Valerio did not submit her monthly report.

D. Justice of the Peace Susie Bermea did not submit her monthly report.

E. District Clerk, Ms. Rachel Ramirez did not submit her monthly report.

F. Constable Jose Flores, Pct. 2 did not submit his monthly report.

G. Constable Luis Hinojosa, Pct. 3 did not submit his monthly report.

H. Tax Assessor Collector, Rosario Benavidez submitted her November monthly report the Texas Motor Vehicle and voter registration.

I. Sheriff, Eusevio Salinas did not submit his monthly report.

J. Technology update, William Bittick submitted his activity report.

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K. County Clerk. Mrs. Michelle B. Urrabazo submitted her November monthly report total collections \$7,746.00.

L. Judge Joe Luna

i. Report regarding the purchase of land and construction of the New Zavala County Appraisal District Building.

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve the departmental reports submitted by each department.

Motion carries. 5/0 vote

5. CONSIDER FOR APPROVAL CHANGE ORDERS FOR WORK TO FLOOR IN THE ZAVALA COUNTY JAIL:

Motion made by Commissioner Gomez Second by Commissioner Gomez to TABLE this agenda item.

Motion carries. 5/0 vote

6. CONSIDER APPOINTING CRYSTAL CITY FESTIVAL ASSOCIATION REPRESENTATIVE:

Judge Luna recommends to appoint Laura Lopez for the Crystal City Festival Association representative.

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve appointing Laura Lopez for Crystal City Festival Association representative.

Motion carries. 5/0 vote

7. CONSIDER FOR APPROVAL STATEMENT OF OFFICER FOR NEWLY ELECTED OFFICIALS:

Mrs. Urrabazo advised that some of the elected officials have not sign them.

Motion made by Commissioner Gomez Second by Commissioner Cruz to TABLE this agenda item.

Motion carries. 5/0 vote

8. CONSIDER FOR APPROVAL OPENING BIDS FOR CONSTRUCTION OF RESTROOMS AT POPEYE LAKE PARK:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve opening bids for construction of restrooms at Popeye Lake Park.

JF Painting & Construction \$72,900.00

Aztex Building & Design Construction \$55,750.50

9. CONSIDER FOR APPROVAL AWARDING BIDS FOR CONSTRUCTION OF RESTROOMS AT POPEYE LAKE PARK:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve awarding bid to Aztex Building & Design \$55,750.50.

Motion carries. 5/0 vote

10. CONSIDER FOR APPROVAL PURCHASING CALICHE GROM J&J EXCAVATING FOR PRECINCT 2:

Motion made by Commissioner Gomez Second Gonzales to TABLE this agenda item.

Motion carries. 5/0 vote

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11. **CONSIDER FOR APPROVAL INSPECTION OF ZAVALA COUNTY JAIL KITCHEN BY THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES:**
Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve inspection of Zavala County Jail by the Texas Department of State Health Services.
Motion carries. 5/0 vote
12. **CONSIDER FOR APPROVAL SETTLEMENT AGREEMENT INVOLVING THE REAL PROPERTY PURCHASED FOR THE ZAVALA COUNTY ROAD DEPARTMENT IN PRECINCT 1:**
Motion made by Commissioner Cruz Second by Commissioner Melendrez to approve settlement agreement involving the real property purchased for the Zavala County Road Department in precinct 1 and authorize Judge Luna to sign agreement.
Motion carries. 5/0
13. **CONSIDER AMENDING ZAVALA COUNTY 2023 HOLIDAYS:**
Judge Luna recommends to add Monday January 2, 2023.
Motion made by Commissioner Gonzales Second by Commissioner Gomez to amend and add January 2, 2023 to the Zavala County 2023 Holidays.
Motion carries. 5/0 vote
14. **DISCUSSION AND ACTION TO ENTER INTO CONTRACT WITH CLAUDIO HEREDIA TO RENT A BUILDING AT 542 E MAIN ST. EAGLE PASS, TX 78852, TO BE USED BY THE 293RD DISTRICT ATTORNEY'S OFFICE FOR THE OPERATION LONESTAR GRANT #4671401 AND A RATE OF \$3,000.00 PER MONTH STARTING JANUARY 1, 2023 AT NO COST TO THE COUNTY OF ZAVALA:**
Mr. Pereda addressed the court in regards the grant is zero cost to the county and all advanced will be reimbursed.
Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve to enter into contract with Claudio Heredia to rent a building at 542 E. Main St., Eagle Pass Texas to be used by 293rd District Attorney's office for the Operation Lonestar Grant #4671401.
Motion carries. 5/0 vote
15. **DISCUSSION AND POSSIBLE ACTION TO APPROVE THE INCREASED RATE OF \$12 PER HOUR TO \$15.25 PER HOUR PLUS BENEFITS FOR THE POSITION OF DISCOVERY CLERK/LEGAL SECRETARY FOR THE GRANT OF OPERATION LONESTAR #4671401 AT NO COST TO THE COUNTY OF ZAVALA:**
Motion made by Commissioner Gonzales Second by Commissioner Melendrez to approve the increased rate of \$12 per hour to \$15.25 per hour plus benefits for the position of discovery clerk/legal secretary for the grant of Operation Lonestar #4671401 at no cost to the county of Zavala.
Motion carries. 5/0 vote

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16. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE INCREASED RATE OF \$12 PER HOUR TO \$15.25 PER HOUR PLUS BENEFITS FOR THE POSITION OF ADMINISTRATIVE ASSISTANT/LEGAL SECRETARY FOR THE GRANT OF OPERATION LONESTAR #4671401 AT NO COST TO THE COUNTY OF ZAVALA:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve the increased rate of \$12 per hour to \$15.25 per hour plus benefits for the position of Administrative Assistant/Legal Secretary for the grant of Operation Lonestar #4671401 at no cost to county of Zavala.

Motion carries. 5/0 vote

17. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE INCREASED RATE LF \$12 PER HOUR TO \$15.25 PER HOUR PLUS BENEFITS FOR THE POSITION OF LEGAL SERCRETARY FOR THE GRANT OF OPERATION LONESTAR #4671401 AT NO COST TO THE COUNTY OF ZAVALA:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve the increased rate of \$12 per hour to \$15.25 per hour plus benefits for the position of legal secretary for the grant of Operation Lonestar #4671401 at no cost to the county of Zavala.

Motion carries. 5/0 vote

18. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE INCREASED RATE OF \$12 PER HOUR TO \$15.25 PER HOUR PLUS BENEFITS FOR THE POSITION OF PARALEGAL/DISCOVERY CLERK FOR THE GRANT OF OPERATION LONESTAR #4671401 AT NO COST TO COUNTY OF ZAVALA:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve the increased rate of \$12 per hour to \$15.25 per hour plus benefits for the position of Paralegal/Discovery Clerk for the grant of Operation Lonestar #4671401 at no cost to County of Zavala.

Motion carries. 5/0 vote

19. DISCUSSION AND APPROPRIATE ACTION TO NOTICE BY THE 293RD DISTRICT ATTORNEY'S OFFICE THAT ZAVALA COUNTY APPROVE INTERLOCAL AGREEMENT CONTRACT(S) WITH MAVERICK COUNTY, TEXAS FOR THE 2022-2023 FISCAL GRANT YEARS (SEPTEMBER 1,2022-AUGUST 31, 2023) GRANTS WILL INCLUDE THE FOLLOWING BORDER PROSECUTION UNIT #2991606, LONESTAR OPERATION #4373801 AND LONESTAR OPERATION #4671401 AT NO COST TO THE COUNTY OF ZAVALA:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve Interlocal agreement contract(s) with Maverick County, Texas for the 2022-2023 fiscal grant years (September 1, 2022-August 31, 2023) grants will include the following Border Prosecution Unit #2991606, Lonestar Operation #4373801 and Lonestar Operation #4671401 at no cost to the county of Zavala.

Motion carries.

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20. DISCUSSION AND APPROPRIATE ACTION FOR THE COUNTY OF ZAVALA TO ADVANCE ALL COSTS AND EXPENSES, INCLUDING SALARIES, FOR THE OPERATION LONESTAR GRANTS, TO BE FULLY REIMBURSED FROM THE GRANTS AND THUS AT NO COSTS TO THE COUNTY OF ZAVALA IF AND UNTIL THE GRANTS ARE TAKEN OVER BY THE COUNTY OF ZAVALA IF AND UNTIL THE GRANTS ARE TAKEN OVER BY THE COUNTY OF MAVERICK, PURSUANT TO THE INTERLOCAL AGREEMENT CONTRACT(S) IF AND WHEN APPROVED BY THE COUNTY OF MAVERICK:

Motion made by Commissioner Gonzales Second by Commissioner Melendrez to approve for the County of Zavala to advance all costs and expenses, including all salaries, for the Operation Lonestar Grants, to be fully reimbursed from the grants and thus at no costs to the county of Zavala if and until the grants are taken over by the county of Maverick, pursuant to the Interlocal agreement contract(s) if and when approved by county of Maverick.

Motion carries. 5/0 vote

21. CONSIDER FOR APPROVAL BUDGET AMENDMENT FOR UTILITY DEPARTMENT-GARBAGE:

Motion made by Commissioner Gomez Second by Commissioner Cruz to approve budget amendment for Utility Department-Garbage.

Motion carries. 5/0 vote

22. CONSIDER FOR APPROVAL ACTS PROGRAM AGREEMENT:

Motion made by Commissioner Gomez Second by Commissioner Cruz to approve ACTS program agreement per Elizabeth Tovar, County Treasurer recommendation.

Motion carries. 5/0 vote

23. CONSIDER FOR APPROVAL OPEN BIDS FOR CONSTRUCTION WORK AT THE JUSTICE OF THE PEACE BUILDING IN PRECINCT 3:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve opening bids for construction work at the Justice of the Peace building in precinct 3.

1. Aztex Building & Design \$10,500.00 labor and material
2. Jerry Granados \$8,631.16 total cost of project
3. J&J Excavating & Materials \$15,300.00

24. CONSIDER FOR APPROVAL AWARDDING BIDS FOR CONSTRUCTION WORK AT THE JUSTICE OF THE PEACE BUILDING IN PRECINCT 3:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to TABLE this agenda item.

Motion carries. 5/0 vote

25. CONSIDER FOR APPROVAL NONFINANCIAL COOPERATIVE AGREEMENT BETWEEN CHOICES WORK EXPERIENCE & SNAP E&T ABAWD WORKFARE AGREEMENT:

Motion made by Commissioner Gomez Second by Commissioner Cruz to TABLE this agenda item.

Motion carries. 5/0 vote

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- 26. CONSIDER FOR APPROVAL PAYING EMPLOYEE OVERTIME PAY:**
Judge Luna stated an employee worked overtime at the warming center in Batesville.
Motion made by Commissioner Cruz Second by Commissioner Gomez to approve paying employee overtime pay.
Motion carries. 5/0 vote
- 27. CONSIDER AMENDING THE BUDGET FOR PRECINCT 2 JUSTICE OF THE PEACE OFFICE:**
Motion made by Commissioner Gomez Second by Commissioner Melendrez to approve amending the budget for precinct 2 Justice of the Peace office.
Commissioner Gonzales abstained
Motion carries. 4/0 vote
- 28. CONSIDER FOR APPROVAL MAKING THE SECRETARY FOR THE JUSTICE OF THE PEACE PRECINCT 2 FULL TIME UNDER THE AUTHORITY OF JUSTICE OF THE PEACE:**
Motion made by Commissioner Gomez Second by Commissioner Melendrez to approve making the secretary for the Justice of the Peace precinct 2 full time under the authority of Justice of the Peace. Commissioner Gonzales abstained
Motion carries. 4/0 vote
- 29. CONSIDER FOR APPROVAL COMMISSIONERS COURT MINUTES, TO WIT:**
- a. November 22, 2022- Motion made by Commissioner Cruz Second by Commissioner Gomez to approve the Commissioners court minutes for November 22, 2022. Judge Luna abstained
Motion carries. 4/0 vote
 - b. November 30, 2022- Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve the Commissioners Court minutes for November 30, 2022. Commissioner Melendrez abstained
Motion carries. 4/0 vote
 - c. December 2, 2022- Motion made by Commissioner Cruz Second by Commissioner Gonzales to approve the Commissioners Court minutes for December 2, 2022. Commissioner Gomez abstained
Motion carries. 4/0 vote
 - d. December 14, 2022- Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve the Commissioners Court for December 14, 2022.
Motion carries. 5/0 vote
- 30. COMMISSIONER REQUEST FOR FUTURE AGENDA ITEMS:**
(No action or discussion may occur during this agenda item)
No items requested at this time.
- 31. ADJOURN**
The meeting continued with an addendum to the Regular Meeting.

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**ADDENDUM TO REGULAR MEETING
OF THE
ZAVALA COUNTY COMMISSIONERS COURT
ON WEDNESDAY DECEMBER 28TH, 2022
AT 10:30 A.M.**

1. ESTABLISH QUORUM:

The County Clerk Michelle B. Urrabazo called roll. A legal quorum was established with the County Judge and four County Commissioners present. (Pct.1, 2, 3 & 4)

2. WELCOME THE PUBLIC:

Judge Luna presiding over the meeting welcomes everyone present.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

3. CONSIDER APPROVING BILLS AND REQUISITIONS:

No action taken for this agenda item.

4. CONSIDER FOR APPROVAL PAYING WARMING CENTER WORKERS:

Motion made by Commissioner Gomez Second by Commissioner Cruz to approve paying warming center workers.

Motion carries. 5/0 vote

5. COMMISSIONERS REQUEST FOR FUTURE ITEMS.

(No action or discussion may occur during this agenda item)

No items requested at this time.

6. ADJOURN:

7. There being no further business before the Court, Judge Luna adjourned the Regular Commissioners Court for December 28th, 2022 at 11:55 A.M.

If during the course of meeting, discussing of any item on this Agenda be held to a closed meeting, the Court will conduct a closed meeting in accordance with the Texas Open Meeting Act, Government Code, Chapter 551, Subchapter D and E, including consultation with counsel under section 551.071 and certain personnel matter under section 551.074. Before any closed meeting convened, the presiding officer will publicly identify the Section or Sections of the Act authorizing the closed meeting. All final votes, action, or decisions to be taken in open meeting.

Duly approved by vote of the Zavala County Commissioner's Court sitting in session in the county seat of Zavala County, Texas, on this _____ day of _____, 2023.

PASSED AND APPROVED on this _____ day of _____, 2023.

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A handwritten signature in blue ink, appearing to read "Cynthia Martinez-Rivera".

Cynthia Martinez-Rivera, County Judge

Attest:



A handwritten signature in blue ink, appearing to read "Michelle B. Urrabazo".

Michelle B. Urrabazo, County Clerk