

Honorable County
Joe Cruz
Commissioner, Pct. 1



Honorable County
Commissioner Jesse Gonzales,
Pct. 3

Honorable County
Raul Gomez
Commissioner Pct. 2

Honorable County
Commissioner Florencio "Flo"
Melendrez, Pct. 4

Honorable County Judge Cindy Martinez-Rivera

REGULAR MEETING

April 5th, 2023

Notice is hereby Given Pursuant to the requirement of Section 551.001 ET EQ., Texas Government Code that the Commissioner Court of Zavala County will meet in a Special Session, Wednesday, April 5th, 2023 at 10:00 A.M. at the Commissioners' Courtroom Zavala County Courthouse located at 200 E. Uvalde Street, Crystal City, Texas.

THE COURT MET AT 10:00 A.M.

PRESENT:

Honorable County Judge Cindy Martinez-Rivera
Honorable County Commissioner Joe Cruz Pct. 1
Honorable County Commissioner Raul Gomez Pct. 2
Honorable County Commissioner Jesse Gonzales Pct. 3
Honorable County Commissioner Florencio "Flo" Melendrez Pct. 4

APPROVED BY C.C.
This 17th day of May, 2023
At 11:30 o'clock, A M
MICHELLE B. URRABAZO
County Clerk, Zavala County, Texas
By Michelle B. Urrabazo

OTHERS PRESENT:

Michelle B. Urrabazo, County Clerk; Carlos Pereda, County Auditor; Anselma Rocha; Sheriff Salinas; Elizabeth Tovar, County Treasurer; Rosario Benavidez, Tax Assessor Collector; Will Bittick, IT; Nancy Gonzales, Rural Development; Mrs. Fuentes, Workforce and Laura Lopez

1. **ESTABLISH QUORUM:**

The Chief Deputy Clark called roll. A legal quorum was established with the County Judge and four County Commissioners present. (Pct.1, 2, 3 & 4)

2. **WELCOME THE PUBLIC:**

Judge Rivera presiding over the meeting welcomes everyone present.

3. **PUBLIC COMMENTS:**

There were no public comments for this meeting.

4. **PRESENTATION BY USDA RURAL DEVELOPMENT:**

Nancy Gonzalez, Rural Development gave a presentation for their programs. There 504 Program Loan and Grants to assist Families to rehabilitate their Homes or Elderly to make their homes handicap accessible. For individuals that are 62 and older we offer a free Grant at \$10,000 that does not need to be paid back, and that would assist with Health and Safety Hazards the only stipulation with the Grant is they can't transfer the title of the home or sell the home for the first three years, if they do transfer or sell within the first three years then they would have to pay back. Community Facilities provide loans and grants but majority is going to be Loans as they are hardly and funds within our agency. We also do Local Food Systems; Community Gardens, Food Pantries, Community Kitchens, Food Banks, and a Green House.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

5. **CONSIDER APPROVING BILLS AND REQUISITIONS:**

Commissioner Gomez stepped out the Regular Meeting at 10:19 a.m.

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve bills and requisitions for Guadalupe Martinez to attend DIAP 24 hour. Judge Rivera abstained.

Motion carries. 3/1 vote

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6. APPROVE PAYROLL TRANSFERS:

Motion made by Commissioner Gonzalez Second by Commissioner Cruz to approve payroll transfers.

Motion carries. 4/0 vote

Commissioner Gomez returned to the Regular Meeting at 10:22 a.m.

7. CONSIDER APPROVAL OF DEPARTMENT REPORTS:

- A. Justice of the Peace Pct. 1, Paula M. De Leon did not submit her March monthly report.
- B. Justice of the Peace Pct. 2, Rosie Briseno submitted her March monthly report for total collections \$2,835.30.
- C. Justice of the Peace Pct. 3, Mike Amoles submitted his March monthly report for total collections \$9,788.46.
- D. Justice of the Peace Pct. 4, Susie Bermea did not submit her March monthly report.
- E. District Clerk, Rachel Ramirez submitted her monthly reports for June \$19,950.50; July \$20,250.30; August \$9,006.05; September \$8,530.05; October \$8,624.40; November \$8,306.13; December \$6,770.68; January \$12,464.00; February \$5,445.00 and March \$112,018.29.
- F. Tax Assessor Collector, Rosario Benavidez submitted her March monthly report and voter registration report.
- G. County Treasurer, Elizabeth Tovar submitted her March monthly report for general total operating balance \$306,823.91 and compensation time earned report.
- H. County Auditor, Carlos Pereda did not submit March monthly report.
- I. Technology update, William Bittick submitted his March activity report for all county offices.
- J. County Clerk, Michelle B. Urrabazo did not submit March report due to attending a conference.
- K. Zavala County Appraisal District, Yolanda Lavenant did not submit a monthly report.

Motion made by Commissioner Gomez Second by Commissioner Gonzales to approve all departmental reports submitted by each department.

Motion carries. 5/0 vote

8. CONSIDER AND APPROVE BUDGET ADJUSTMENT FOR JUSTICE OF THE PEACE PCT. 1 FOR A SERVER:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve budget adjustment for Justice of the Peace Pct. 1 for a server in the amount for \$4,500.00.

Motion carries. 5/0 vote

9. CONSIDER AND APPROVE BUDGET ADJUSTMENT FOR JUSTICE OF THE PEACE PCT. 4 FOR A SERVER:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve budget amendment for Justice of the Peace Pct. 4 for a server in the amount of \$4,500.00.

Motion carries. 5/0 vote

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10. CONSIDER AND APPROVE INSTALLING ELECTRICAL OUTLETS IN TAX ASSESSOR OFFICE:

Ms. Benavidez stated there are only about 3 to 4 plugs in her office and would like to get more outlets in her office.

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve installing electrical outlets in the Tax Assessor Office and will need three quotes.

Motion carries. 5/0 vote

11. CONSIDER AND APPROVE LIFTING THE BURN BAN FOR ZAVALA COUNTY:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to TABLE this agenda item.

Motion carries. 5/0 vote

12. CONSIDER AND APPROVE PORTABLE BUILDING FOR LANDFILL DEPARTMENT:

Ms. Rocha provided three quotes Derksen Portable Buildings \$9,811.00; Aries \$31,969.00 and Storage Solutions \$8,963.10. Ms. Rocha recommends Derksen Portable buildings.

Motion made by Commissioner Gomez Second by Commissioner Melendrez to approve the portable building from Derksen Portable Building in the amount \$9,811.00.

Motion carries. 5/0 vote

13. CONSIDER AND APPROVE LIFT STATION CONTROL PANELS IN CHULA VISTA:

Carlos Ramirez submitted quotes for the lift station control panels in Chula Vista. Process Engineered Equipment Company \$23,669.50 and Mario's Electric \$15,801.52.

Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve lift station control panels in Chula Vista from Mario Electric \$15,801.52.

Motion carries. 5/0 vote

14. CONSIDER FOR APPROVAL RESOLUTION SUBMISSION OF THE GRANT APPLICATION FOR THE LAW ENFORCEMENT EQUIPMENT PROGRAM TO THE OFFICE OF THE GOVERNOR:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve Resolution submission of the law enforcement equipment program to the office of the Governor.

Motion carries. 5/0 vote

15. CONSIDER FOR APPROVAL RESOLUTION SUBMISSION BY THE TEXAS DEPARTMENT OF TRANSPORTATION:

Motion made by Commissioner Cruz Second by Commissioner Melendrez to approve the Resolution for the Texas Department of Transportation.

Motion carries. 5/0 vote

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16. DISCUSSION AND ACTION ON EXPANSION OF THE TEXAS WORKFORCE COMMISSION OFFICE:

Commissioner Gomez suggests we get a committee going so they can start looking for a place for them to expand. Commissioner Gonzales agrees with Commissioner Gomez that we need to start looking into getting a committee. Commissioner Gomez asked the Judge that if Commissioners are okay with it that he take charge of this. Motion made by Commissioner Gonzales Second by Commissioner Gomez to approve Commissioner Gomez to be in charge of this and if he needs the Commissioners, they will help.

Motion carries. 5/0 vote

17. DISCUSSION AND CONSIDER APPROVAL OF FEES FOR THE USE OF COUNTY RECREATIONAL FACILITIES AND UTILITIES/ASSIGNED DESIGNATED PERSON, FOR USE OF SUCH FACILITIES OR UTILITY AND COLLECTION OF FEES TO SUBMITTED TO COUNTY TREASURER:

Motion made by Commissioner Gonzales Second by Commissioner Gomez to TABLE this agenda item.

Motion carries. 5/0 vote

18. CONSIDER APPROVE IN-SERVICE HALF DAY FOR COUNTY GOVERNMENT DAY:

Motion made by Commissioner Melendrez Second by Commissioner Gomez to approve in-service half day for County Government Day.

Motion carries. 5/0 vote

19. TO CONSIDER AND APPROVE CHILD ABUSE AWARENESS PROCLAMATION AND SEXUAL ASSAULT AWARENESS PROCLAMATION TO BE SIGNED THE FIRST WEEK OF APRIL 2023:

Motion made by Commissioner Gonzales Second by Commissioner Cruz to approve Child Abuse Awareness Proclamation and Sexual Assault Proclamation to be signed the first week of April 2023.

Motion carries. 5/0 vote

20. COMMISSIONER REQUEST FOR FUTURE AGENDA ITEMS:

Gomez requested to place all TABLED items from this meeting for the next meeting.

21. ADJOURN

Motion made by Commissioner Cruz Second by Commissioner Gomez to adjourn the Regular Meeting. There being no further business before the Court, Judge Rivera adjourned the Regular Commissioners Court for April 5th, 2023 at 11:32 A.M.

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If during the course of meeting, discussing of any item on this Agenda be held to a closed meeting, the Court will conduct a closed meeting in accordance with the Texas Open Meeting Act, Government Code, Chapter 551, Subchapter D and E, including consultation with counsel under section 551.071 and certain personnel matter under section 551.074. Before any closed meeting convened, the presiding officer will publicly identify the Section or Sections of the Act authorizing the closed meeting. All final votes, action, or decisions to be taken in open meeting.

Duly approved by vote of the Zavala County Commissioner's Court sitting in session in the county seat of Zavala County, Texas, on this 17th day of May, 2023.

PASSED AND APPROVED on this 17th day of May, 2023.

A handwritten signature in blue ink, appearing to read "Cindy Martinez-Rivera".

Hon. Cindy Martinez-Rivera, County Judge

Attest:

A handwritten signature in blue ink, appearing to read "Michelle B. Urrabazo".
Michelle B. Urrabazo, County Clerk